

West Side Vocal Academy Contract: 2025

I, _____ (purchaser) agree to enroll _____ (student) into the Session 1 at WEST SIDE VOCAL ACADEMY. Date _____

Tuition Policy:

1. Payments may be cash or check made payable to WEST SIDE VOCAL ACADEMY.
2. A \$15.00 fee will be added to your account for all returned checks.
3. Payment and signed contract are due on the due date stated on the bottom of this form, or thereafter, pending cancellation of this contract by the instructor.
4. The purchaser understands and agrees that tuition payment secures individual instruction for voice and classes chosen and is binding to the rules of this contract.

Early withdraw/Student Dismissal:

1. The purchaser agrees that withdrawing within the first 5 weeks from the current Term will not require any reimbursement from the WEST SIDE VOCAL ACADEMY.
2. The purchaser agrees that withdrawing after 5 weeks will result in payment of \$40.00 per 1/2 hour, \$55.00 per 3/4 hour, and \$75.00 per hour. This new rate will then be deducted from the payments made up until the withdraw date. A payment must then be made to cover the new balance or a refund will then be issued for the balance remaining.
3. The instructor can expel any student, at any time, for any reason, from all lessons. The purchaser understands and agrees that a student's dismissal for any reason, does not require any reimbursement of any portion of tuition.

Lesson Cancellation/Absence policy: Text your Instructor

1. **Twenty Four Hour** notice is required to receive a makeup lesson cancelled due to illness etc.
2. **5 day** notice is required to receive a makeup for a lessons cancelled due to schedule and/or rehearsal changes.
3. **Two Week** notice is required to receive a makeup for scheduled cancellations (vacation, field trips, school functions, dress rehearsals etc). This guarantees a make-up by the instructor either before or after the said absence.
4. Because WEST SIDE VOCAL ACADEMY has committed to a schedule made with Weathervane Playhouse, as the purchaser has with the instructor, make-up lessons or reimbursements are not guaranteed and are subject to the instructor's approval.
5. Approved absences will be made-up at a mutually agreeable time between the student and instructor. A reasonable effort will be made by the purchaser and the instructor in scheduling approved make-up lessons. **Lessons should be made up within the semester from which they were cancelled.** Exceptions to this rule must be approved by the instructor.
6. The instructor is not responsible for make-up lessons due to illness, forgetfulness, tardiness, unavoidable cause, or untimely notification. Make-up lessons due to the above circumstances are at the discretion of the teacher and are not guaranteed.

Tuition Calculation

See above

Lessons will be scheduled once registration and payment have been received.

A fee of \$10.00 will be added to all accounts that are week overdue!

I have reviewed the payment schedule above and agree to make timely payments according to the payment option I have selected. I understand that no lessons will be given if my account is not up to date and lessons missed due to late payment will not be made up by the instructor.

Return this form with lesson time options completed to the address listed below.

West Side Vocal Academy 1301 Weathervane Lane, Akron, OH 44313

westsidevocalacademy.com

westsidevocalacademy@gmail.com

MAIL IN REGISTRATION FORM ~ FULL SESSION

Only use this form if you choose to mail your registration and check.
All others use the online registration form and pay via Zelle.

Last Name _____ First Name _____
Address _____ Age _____
City _____ State _____ Zip _____ School _____
Home Phone _____ Student's Cell _____
Parent/Guardian _____ Parent's Cell _____
Parent email _____ Student email _____

| <i>Private Voice</i> (circle your choice) | <i>13 Lessons in 17 weeks</i> | <i>Cost</i> |
|--|--------------------------------------|--------------------|
| 30 Min. Lesson | | \$475.00 |
| 45 Min. Lesson | | \$670.00 |

Payment options using ONLINE Registration and Payment Via ZELLE

_____ **Pay in Full - Due 1/11/25**
_____ **2 Equal Payments**
 First payment Due 1/11/25
 Second Payment Due 2/11/25

Payment for Mail in Registration
_____ **Pay in Full via check or cash - Due 1/11/25**

____ I have reviewed the payment schedule above and agree to make timely payments according to the payment option I have selected. I understand that no lessons will be given if my account is not up to date and lessons missed due to late payment will not be made up by the instructor.

**Return this form and Check with lesson time options completed to:
West Side Vocal Academy 1301 Weathervane Lane, Akron, OH 44313**

Student Name _____ Phone _____

Please list up to 5 available times.
(i.e. #1/M1-4 , #2/T 4-5:30, #3/Th-3:15-7:00 etc.)

Lessons will be scheduled when registration and payment have been received.

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|--------|---------|-----------|----------|--------|----------|
| Morning | _____ | _____ | _____ | _____ | _____ | _____ |
| Afternoon | _____ | _____ | _____ | _____ | _____ | _____ |
| Evening | _____ | _____ | _____ | _____ | _____ | _____ |

Notes: